

**UUCOV Board of Trustees**  
**Minutes**  
**January 11, 2018**  
**9:30 AM Sanctuary**

**Call to Order:** Meeting was called order at 9:30 with the chalice lighting and check in.

**Quorum Role Call:** Present: Dave Lyon, Linda Underwood, Peter Hurley, Donna Schafer, Linda Kabo, Paul Casavant, Khleber Van Zant. Absent Richard Palmer.

Guest: Beverly Morrison and Tom Utshcig.

**People to Thank:** Family Promise and all the volunteers for an outstanding job over the holiday!

**Approval of Minutes:** December minutes were approved by email

**Monthly Reports and Correspondence**

**President's Report:** The agenda was presented as the report.

**Vice President's Report:** Linda Underwood stated the work on the mission statement is continuing. Seven people attended the January meeting and had thoughtful comments. Last mission conversation is planned for early February so that the mission statement can be presented at the annual meeting. The Stewardship and Social Events committees are combining to present the Open Mic and Stewardship Campaign Kickoff. Bylaws Task Force has solicited and received suggestions and are updating the bylaws. The Membership Committee has been working on a draft procedure for regularly updating our membership list so that we can have more accurate information on who is a member. This will help not only with the quorum process for meetings but also is very important for pastoral out reach.

**Minister's Report:** Khleber Van Zandt reported that Martha Williams had a stroke and is in Venice Hospital. He is working on a new program called Chalice Circle which is replacing UU and You and will be part of a new spiritual fellowship program. He is exploring a video production of the sermon in hopes that it will reach a different audience than the audio sermon audience.

**Treasurer's Report:** Peter Hurley reported that we ended December with \$86,000 in operating funds and \$79,000 in capital reserves. The Endowment fund received an additional funds because of the stock market. We had income of \$43,000 which included \$34,000 for current year pledges and \$6500 of pledge money for next year. With 3/4 of the fiscal year completed pledge income and budgeted expenses are on track, with pledge income at almost 80% and expenses at almost 72% of the total. He is expecting the year to end in the black.

**Old Business**

**Mission Statement Conversation:** See Vice President's report

**IVMS Road Negotiations:** Dave gave an overview of the negotiations and said that nothing new has occurred. The school needs to work on getting information from the city before anything more can be done.

**New Business**

**Review of Proposed Budget for next year.** Motion to approve the proposed budget for 2018/19. The motion was approved after a revision in the denominational dues.

**Campus team request for \$1,557 for carpet and chair cleaning in all three buildings:** A motion to approve the campus chain request for \$1557 for carpet and chair cleaning all three buildings. Motion was passed.

**Review of proposed agenda for Annual Meeting:** Review of the agenda for the annual meeting was completed and excepted.

**Request to sell beer and wine and beer at the auction and the stewardship campaign kick-off:** Motion to approve the request to sell beer and wine at the auction and stewardship kick off campaign. The motion was approved.

**Treasurer's job description:** Motion to approve the treasurers job description as presented by Bev Morrison. Motion was approved.

**Board of Trustee positions and terms:** Motion to approve the board trustees position and terms as presented by Bev Morrison, chair of the nominating committee was passed. The Board of Trustees positions and length of terms will be included in the bylaws revisions so that they are codified.

**Suggestions for Bylaw committee:** The question on quorum should be reviewed by the bylaw committee.

Meeting was adjourned at 12:20 PM.

**Next Scheduled Meeting:** February 8, 2018 at 9:30 AM in the Sanctuary

**Submitted by Donna Schafer**