



Coordinating Council Minutes

April 12, 2016

Attending: Linda Underwood, Lori Baribeault, Tom Voigt, Bev Morrison, Khleber Van Zandt, Jaye Williams, Dave Lyon, Dick Smith, Bill Dowling, Joel Morrison, Marty King, Claire Harrison, Eileen Leapley

Meeting began at 9:30 a.m.

Chalice was lit; check-in was done.

Linda reviewed the Coordinating Council Operating Protocol. All were in agreement with it as written. (See attached)

Announcements:

Linda recommended the book, [Serving With Grace](#), to all C.C. members as a guide to leadership in a congregational setting composed primarily of volunteers. She passed around several copies.

The removal of several newly-planted trees was discussed. It was agreed that this situation was an excellent example of the need for cross communication between teams.

Claire announced that the Sunset Picnic will be held on Monday, April 18th at Maxine Barritt Park starting at 5 p.m. It will be hosted by UUCOV's new members, and the entire congregation is invited.

Old Business:

Policies/Procedures: It was agreed that policies and procedures need to be continually looked at for revisions.

Regarding the Membership Directory, Nan will try out the PowerChurch program.

Signage: Signage needs were discussed. It was recommended that the Communications Team and the Facilities Team should get together to decide on exterior signage. It was decided that a professional should be consulted by November, 2016 in order to reach a decision on exterior signage on all the UUCOV buildings.

Gender-neutral signs will be installed for all the bathrooms.

Other facilities-related topics: The newly-repaired, noisy water fountain was discussed versus a new water-cooler machine on the lanai. Use of paper cups versus washable ceramic or glass cups used by a congregation of members with potential health issues was discussed. This led to discussion of the kitchen water heater, which is in the process of being repaired or replaced.

Sunday Morning Experience Team leader will get together with Facilities regarding rearrangement of the front of the sanctuary. Dave said an important Board goal will be to reduce noise and crowding on the lanai, which has been the main complaint of the congregation for a long time.

Shelves for the hymnals versus carts are still being considered. No decision has been reached as yet.

Problems with lights on the stage are being addressed.

New Business:

PowerChurch Data System: Member data has been input, through the tireless efforts of Cindy O'Dell. Income has been input, through the valiant efforts of Bruce King. Expenses have not been entered yet.

Use of credit cards was discussed. Credit cards could be used in place of the donation basket, fundraisers such as the Auction, payment of Social Activities events, etc. PowerChurch has this capacity.

We need to clarify who will be responsible for making any changes to the PowerChurch database, as well as who will have access to the information.

Regional Workshop: Jay Williams announced "Teaching As Relationship," to be facilitated by Connie Goodbread on Saturday, May 14th from 10 a.m. to 4:30 p.m. at UUCOV. This workshop will be attended by U.U.s from the Southeast region, and topics include leadership and religious education.

On the Friday evening before the workshop, May 13th, Connie will meet with the UUCOV leadership, as well as potential leaders. Discussion ensued about who among the membership will be invited to the Friday evening workshop.

Summer Schedules: Linda passed around a sheet for the C.C. members to list their summer schedules. Tom Viogt announced that Carol Halvorson will stand in for him on the Communications Team while he is away.

Wish List Procedure: Linda reviewed the Wish List purpose and procedure, as well as the form to be filled out when a wish is requested. The first "official" wish is for ten large-print hymnals, for the Sunday Morning Experience Team.

It was mentioned that an L.E.D. sign to replace the sign on Pinebrook Rd. could be a wish list item.

Sunday Morning Experience: Jaye proposed that we make our reception area more welcoming to families with children. Discussion followed, including setting up a child-friendly table with coloring books and crayons.

Lori discussed the new policy regarding Sunday Announcers. She will email the C.C. members inviting them to volunteer to be an Announcer, and then she will assign members to any Sundays that are not filled. The Signup Genius program was briefly discussed, and Lori was willing to try it.

Communication: All agreed that improved communication is of vital importance, both within the C.C. and between the C.C. and the congregation. In order to keep the congregation informed about C.C. activities, the C.C. minutes will be posted to the UUCOV website each month. In addition, Dave, Linda and the Team Leaders will inform Leie Carmody of any C.C. activities that need to be placed in the Connections newsletter.

Joel reminded us that all UUCOV members are welcome to the Board meetings.

Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Eileen Leapley