

Coordinating Council Minutes

February 7, 2017

Attending: Linda Underwood, Jaye Williams, Dave Lyon, Bill Dowling, Bev Morrison, Joel Morrison, Marty King, Claire Harrison, Lori Baribault, Tom Voigt, Cindy and Paul O'Dell

Meeting began at 9:30 a.m.

Chalice was lite and check-in was done.

Announcements:

Kudos – The chair thanked all the team leaders for their continuing great work.

New Business:

Family Promise – Cindy and Paul O'Dell, coordinators of the Family Promise (FP) program, presented some options for going forth in our FP support. Of the three options presented they recommended expanding our commitment to 8 planned weeks a year to be arranged in two-week segments. With this expansion of support they recommended that we not be available to respond to emergency needs by the FP program. After considerable discussion, it was recommended that FP, RE and Campus Teams meet together to resolve issues such as scheduling, furniture needs, storage, etc. Coordinating Council has consensus for the expansion of our support to FP if all issues can be resolved. This includes scheduling during one service months, securing volunteers from other congregations and space/storage issues. This expansion will require board approval so all issues need to be resolved prior to the March Board meeting scheduled March 9th. RE volunteered to call the meeting of the three teams.

Lanai Door and Window Renovation –Bill Dowling presented two options for renovation of the lanai to include new windows, front door, insulation, and air conditioning, Three companies are actively working with the Campus Team to design concept options and to give us quotes. The most comprehensive options will cost approximately \$30,000. CC was in consensus that this project was supported. There was also consensus that replacement of the sliding doors between the lanai and Sanctuary to recess the bottom track for safety issues and, the addition of air conditioning/heating capability be included as options, which may add another \$5000 to the project. Campus Team will continue to work towards a final design, which will be presented to the Finance Committee and the Board in February. If it passes both those bodies, the proposal will be presented to the congregation at the Annual Meeting.

Sanctuary Kitchen Cleaning – (not on agenda) The need for a thorough cleaning of the kitchen was brought up and Lori Baribault as part of SME, will secure some volunteers to clean out the kitchen.

Old Business:

Use of the Lanai – Lori Baribeault presented a “Revised Proposed Lanai Usage Procedure.” The intent of the procedure is to make the lanai inviting to new members as well as informative. Lori received feedback from various teams and committees and a change was made. All were in agreement with the new procedure which will be entered into the Procedure Manual. It was agreed that we have a procedure against the posting of notices on the doors and SME will reinforce that.

Leadership Conference Debriefing- Following the Leadership Conference, CC and board members who attended the Conference were invited to a debriefing meeting that has resulted in a group that will be doing some strategic

planning. The first meeting resulted in targeting eight areas for action - Mission, Communication, Shared Ministry, Diversity, Volunteers, Acknowledgements, Pastoral vrs Program Congregation, and Board focus.

The first area is to do with our mission and resulting mission statement. Dave Lyon has called together a group which will meet Feb. 14th to begin work on delineating our mission and following that discussion to rewrite our current mission statement that is now 17 years old. The time frame on this is fluid.

Also coming out of the debriefing is the acknowledgement that we need to celebrate our successes more and to thank teams and individuals for good jobs. The CC this month elected to send thank you's to the Auction Team, Lanai Painting Crew and to Kindra for the Democracy Weekend. The CC will strive to do this every month.

End of Year Planning: A reminder that annual reports are due and if they can be sent to Linda Underwood as Team Leaders finish them that would help rather than waiting for the deadline of March 12th. Linda would like to get them to Nan by the 1st if possible. They need to be in Word but if you don't have Word just get them to Linda and she will transfer them.

A quick review of the Congregation's Annual Goals for FY 16/17 show that many tasks have been completed yet are important enough to be continued. The Board will be reviewing the goals and producing a summary. **If your Team has been involved in any of the Congregation goals and has some information regarding completion please include them in your annual reports or forward that information to Linda.** At the meeting Lori mentioned some Interweave work that we should capture when evaluating the goals. The Board may not be aware of some of your accomplishments.

Next Meeting: Our next and final meeting of the Coordinating Council for this year will be March 7th. Catherine DeSante shortly will be officially appointed by the President to serve as the Social Event Team Leader to replace Steve and Eileen Leaply. Catherine will be invited to attend the March meeting as an introduction.

At the March meeting, we will celebrate your good work this year. Our meeting will be held at 332 Pensacola Drive and will be a brunch.

Respectfully submitted,

Lori Baribeault/Linda Underwood